

PRIVACY NOTICE

The purpose of the POPIA (Protection of Personal Information Act) is to protect personal information, to strike a balance between the right to privacy and the need for the free flow of, and access to information, and regulate how personal information is processed.

Meyerton Engineering (Pty) Ltd respects the rights to privacy and confidentiality of our potential and existing stakeholder's personal information. We are committed to protecting your privacy and to ensure that your personal information is collected and used properly, lawfully and transparently.

This Privacy Notice is meant to help you understand how we collect, use, share and protect your personal information. Meyerton Engineering (Pty) Ltd subscribes to the conditions of the POPIA to make sure that you are always protected when supplying us with personal information.

PAIA MANUAL (PROMOTION OF ACCESS TO INFORMATION ACT)

PAIA is structured to allow for the application of section 32 of the Constitution of the Republic of South Africa. The purpose of this legislation is to promote transparency, accountability and governance both in the private and public sectors. To view Meyerton Engineering (Pty) Ltd's PAIA Manual, please click [here](#).

COLLECTION OF PERSONAL INFORMATION

Meyerton Engineering (Pty) Ltd only processed personal information that is adequate, necessary, relevant and is not excessive. We may collect personal information from you in the course of:

- Our relationship with you;
- Rendering our services to you and/or your organisation;
- And our marketing activities.

Such personal information may include:

- Personal details (such as your name and identity number)
- Contact details (such as your email address, postal address, physical address and contact number),

- Corporate information (such as registration number, memorandum of incorporation, rules or resolutions)
- Financial information (such as bank statements, tax numbers, vat numbers or financial year end reports).
- Please refer to our [PAIA Manual](#) for the complete list of information.

DISTRIBUTION OF INFORMATION

We may share information with governmental agencies or other companies assisting us in fraud prevention or investigation. We may do so when:

- Permitted or required by law; or
- Trying to protect against or prevent actual or potential fraud or unauthorized transactions; or,
- Investigating fraud which has already taken place. The information is not provided to these companies for marketing purposes.

RETENTION OF PERSONAL INFORMATION

Records of your personal information will not be retained or stored for any longer than is necessary for achieving the purpose for which such information was collected or subsequently processed in accordance with our Records Retention, Protection and Disposal Policy and any applicable laws.

MARKETING ACTIVITIES

Should you wish to unsubscribe from our mailing list, you should look for and follow the instructions we have provided in the relevant communications to you. If you unsubscribe from our mailing list, we may retain limited information sufficient to identify you so that we can honour your opt out request. If you wish to no longer receive only certain communications, please identify such communications in your request.

COOKIE/ TRACKING TECHNOLOGY

The Site may use cookie and tracking technology depending on the features offered. Cookie and tracking technology are useful for gathering information such as browser type and operating system, tracking the number of visitors to the Site, and understanding how visitors use the Site. Cookies can also help customize the Site for visitors. Personal information cannot be collected via cookies and other tracking technology, however, if you previously provided personally identifiable information, cookies may be tied to such information. Aggregate cookie and tracking information may be shared with third parties.

WEBSITE DISCLAIMER

Apart from the provisions of sections 43(5) and 43(6) of the Electronic Communications and Transactions Act, as amended, Meyerton Engineering (Pty) Ltd nor any of its agents or representatives shall be liable for any damage, loss or liability of whatsoever nature arising from the use or inability to use this web site or the services or content provided from and through this web site. Furthermore, Meyerton Engineering (Pty) Ltd makes no representations or warranties, implied or otherwise, that, amongst others, the content and technology available from this website are free from errors or omissions or that the service will be 100% uninterrupted and error free. Users are encouraged to report any possible malfunctions and errors to the webmaster.

Information, ideas and opinions expressed on this site should not be regarded as professional advice of Meyerton Engineering (Pty) Ltd, but users are encouraged to consult professional advice before taking any course of action related to information, ideas or opinions expressed on this site.

RIGHT TO ACCESS AND RECTIFY PERSONAL INFORMATION COLLECTED

You have the right to request to review your personal information contained by Meyerton Engineering (Pty) Ltd at any time to correct or update the information. If the purpose for which your personal information was requested initially does not exist anymore, for example you no longer have an active contract, you may request information held by the company to be removed. However, Meyerton Engineering (Pty) Ltd can decline your request to delete the information from its records if other legislation requires the continued retention thereof or if it has been de-identified.

If you would like to obtain a copy of your personal information held by Meyerton Engineering (Pty) Ltd, please use the contact information provided in the [PAIA Manual](#)

YOUR RIGHT TO COMPLAIN

If you have a complaint about our use of your information, we would prefer you to contact us directly in the first instance so that we can address your complaint. However, you can also contact the Information Regulator via their website <https://www.justice.gov.za/infoereg/>

or write to them at:

The Information Regulator (South Africa)

JD House, 27 Stiemens Street, Braamfontein, Johannesburg, 2001

P.O Box 31533, Braamfontein, Johannesburg, 2017

Complaint's email: complaints.IR@justice.gov.za

General enquiries email: infoereg@justice.gov.za

AMENDMENTS TO THIS PRIVACY NOTICE



Please note that we may amend this Privacy Notice from time to time. The most recent version will always replace and supersede previous versions. Please check this website periodically to inform yourself of any changes